

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Full Council

Date: 24/02/2022

Subject: Review of the Constitution

Report of: The Leader of the Council

Report author: David Abbott, Head of Governance

Responsible Director: Rhian Davies, Director of Resources / Monitoring Officer

SUMMARY

This report asks Council to approve updates to the Scheme of Delegation to Officers.

RECOMMENDATIONS

1. That Full Council approve the updates to the Scheme of Delegation to Officers, detailed in Appendix 1 of the report.
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Wards Affected: None

| Our Values | Summary of how this report aligns to the H&F Values |
|---------------------|--|
| Taking pride in H&F | Ensuring a high standard of governance across the Council. |

Financial Impact

The recommendations in this report have no direct financial implications.

Andre Mark, Finance business partner, signed on 14 February 2022

Verified by Emily Hill, Director of Finance

Legal Implications

The Local Government Act 2000 requires the Council to have and maintain a Constitution. The Monitoring Officer is satisfied that the Council's Constitution continues to fulfil its stated purposes, as set out in Article 1 of the Constitution.

Adesuwa Omoregie, Assistant Director, Legal Services, signed on 15 February 2022

Background Papers Used in Preparing This Report

The Council's Constitution: www.lbhf.gov.uk/constitution

DETAILED ANALYSIS

Proposals and Analysis of Options

1. The Constitution sets out how the Council operates, how decisions are made and the procedures that are followed to ensure business is conducted in an efficient, transparent, and accountable manner.
2. The Monitoring Officer has a duty to keep the Constitution under review and has delegated authority to amend the Constitution where there has been a change in law, job title, structure, rearrangement of job responsibilities or for general administrative convenience. All extensive changes to the Constitution, however, must be approved by Full Council.

Reasons for Decision

3. The Council's Monitoring Officer is required to review the Council's Constitution each year to ensure that its aims and principles are given full effect in accordance with Article 15 of the Constitution.

Updates to the Scheme of Delegation to Officers

4. The proposed updates to the Scheme of Delegation to Officers reflect recent changes in organisational structure and changes to the responsibilities of Chief Officers. The updates are detailed in Appendix 1.

LIST OF APPENDICES

Appendix 1 – Updates to the Scheme of Delegation to Officers